

Excel Table to Webpage

Tutorial

1. Open the Excel spreadsheet you want to publish. Select the range of cells you want to put on a website. If you don't select a range of cells, the entire sheet will be published.
2. Select **File...Save As...Save As Type...Web Page**. You can save either the entire workbook, but let's just save the region we selected. Select the **Save...Selection:** option.
3. Select **Publish...** You will see the range of cells that you can save. You can also see the file name that this will be saved as. Note that it has a **.htm** extension. This stands for an HTML file (which actually looks kind of similar to XML).
4. Select the **Open published web page in a browser** option and click **Publish**. Explorer (or some other web browser) will automatically open with the page you just made.
5. Now we need to put this page (which is just a file) on our Google Website. Unfortunately, we can't upload this file and have it appear as a page, so we need to modify the source code itself¹.
6. Looking at the webpage you just made, right-click and select **View Page Source**. A new window opens up with some text in tags (HTML is very similar to XML!). Select all the text and copy it to the clipboard (right-click and **Copy** is one way to do this).
7. On your Google site, go to the page where you want this table to show up and open it for Editing. Click the place you want the table and then click the **<HTML>** icon (to the right of the text alignment buttons) to open Sites' source view.
8. Click within the source view and paste your selection (right-click and **Paste** is one way to do this).
9. Click **Update**. You might get a warning saying that some HTML tags are not allowed. Click **OK**. You might have to try a couple times to get a table that looks good.

¹Directions from <http://support.google.com/sites/bin/answer.py?hl=en&answer=90558>

10. I couldn't get plots and text boxes to show up. Perhaps some searching online will have good solutions for this.
11. Finally, you should also upload the Excel table so people can download the original files.