Thesis Menu Confirmation

Name of person defending: _____

Thesis defense date: _____

Thesis defense time: _____

Are you using Brown Catering? (yes or no) _____

If using vendor(s) outside of Brown, approved vendor's or vendors' name(s):

If using vendor(s) outside of Brown, additional vendor's or vendors' phone number(s):

Please use the table below to plan your $200 refreshment budget. Remember that the department will provide champagne only, and if you have additional funds from an outside source you must provide information at the time you submit this form to Genie deGouveia.

You may be reimbursed for some prepackaged beverages and food items such as chips purchased at alternative locations, but you will be responsible for delivering these items to the CIT and staying within your budget. For questions about what is allowed please see Genie.

Vendor	Item	Quantity	Price	Total Cost
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			Grand Total	$ -